

# CORPORATE PLANNING

Creating seamless, stylish and stress free celebrations



## Smart. Sophisticated. Seamless

We understand that corporate events carry more weight than just logistics. They reflect your brand, represent your values, and create lasting impressions on colleagues, clients, stakeholders and guests.

Whether you're launching a new product, celebrating a company milestone or hosting a refined end-of-year celebration, we're here to ensure the planning process is smooth, the presentation is flawless, and every detail reflects the professionalism of your business.

With a calm, confident approach and an eye for contemporary styling, we specialise in delivering bespoke, high-impact events with minimal stress for your team.



## WHAT WE PLAN

We work across Bedfordshire, Buckinghamshire, Hertfordshire and Northamptonshire to deliver a wide range of corporate events, including:

- Product launches
- Award ceremonies
- Seasonal parties
- Brand activations
- Corporate milestones
- Private company dinners & celebrations

Each event is tailored to meet your objectives, brand identity and guest experience. Whether you're seeking expert venue sourcing or complete end-to-end event management, our services are fully customisable to meet your internal needs, timelines and goals.

### VENUE SOURCING - FROM £250

For companies who've set the vision but need help sourcing the perfect setting. We'll match you with appropriate venues based on scale, brand tone and technical requirements.

- Venue shortlisting with availability and logistics summary
- Site visits arranged and attended (where required)
- Styling and layout recommendations based on your brief

### FULL PLANNING & EVENT MANAGEMENT - FROM £2,850

From concept to execution, we take full responsibility for the planning and smooth delivery of your event. We'll liaise with internal teams, suppliers and venues on your behalf, keeping everything on time, on budget and on brand.

- Concept & theme development
- Supplier sourcing & management
- Guest list & RSVP handling
- Brand-specific styling & customisation (logos, signage, branded décor)
- Timeline creation & on-the-day management
- Full event coordination throughout

Our team remains present throughout the event to oversee set-up, guest experience, supplier coordination and event flow, allowing your internal staff to remain focused on hosting or networking.



## HOW WE WORK

**Professionalism, attention to detail and discretion are at the heart of how we work.**

**Initial consultation** - We begin with a free consultation to understand your objectives, brief and expectations.

**Proposal & Package** - We'll recommend the most appropriate service level and provide a clear proposal tailored to your needs.

**Planning & Delivery** - Once approved, we handle the logistics, creative direction and coordination, keeping you informed every step of the way.

## READY TO START PLANNING?

**Whether you're looking to make an impact or celebrate in style, we're here to ensure your next corporate event is memorable for all the right reasons.**

hello@candm-events.co.uk

01525 868265

Book your consultation: [www.candm-events.co.uk](http://www.candm-events.co.uk)